2018 Annual Report

Friends of Sherburne NWR

Annual Meeting 1.15.2019

Agenda

- Refuge Report – Steve Karel
- President's Report and Look Ahead – Myrna Krueger
  - Approval of 2018 Minutes
- Treasurer's Report – Carol VanHeel
  - 2018 Report & 2019 Budget Approval
- Old Business
- New Business
  - Election of Board Members

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Refuge Report
Steve Karel

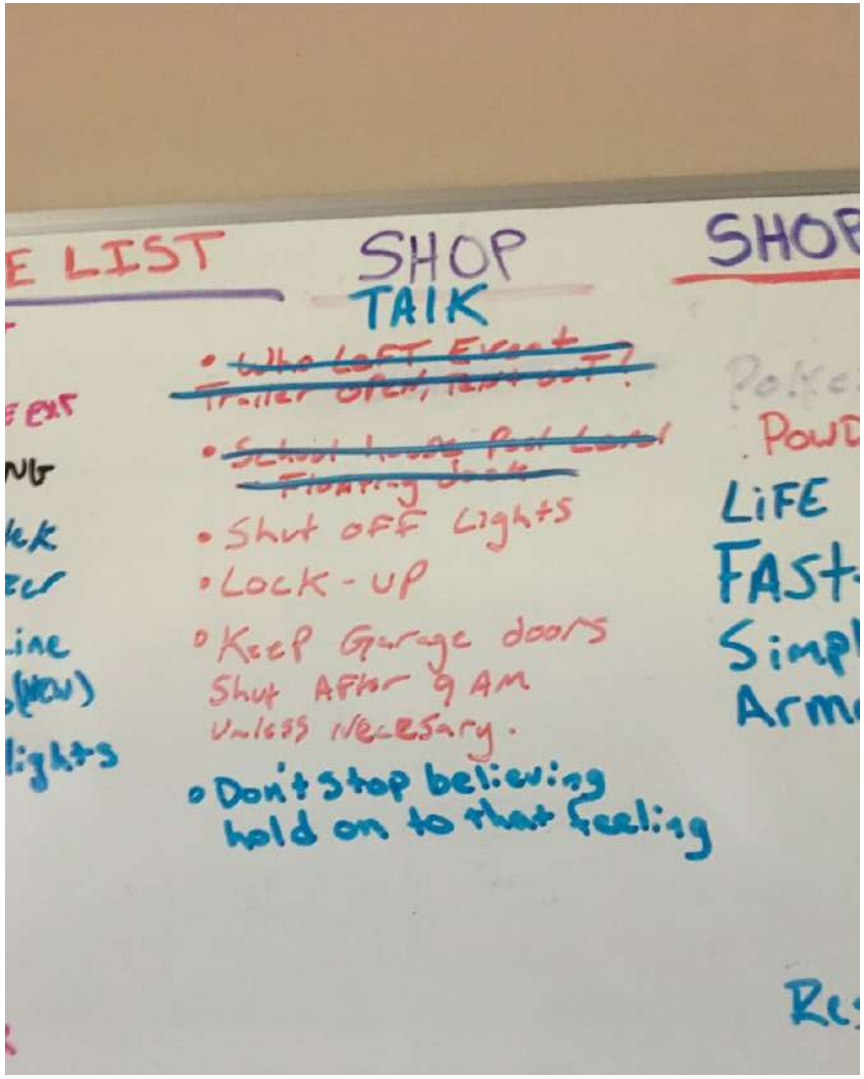
Photo: Mary Karlie Carlson

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

2018 Refuge Highlights

Furloughed

Steve Karel,
Project Leader


E LIST
SHOP
TALK
• Who Left Event Trailer Open, Tent Out?
• School house Pool Level Floating dock
• Shut off Lights
• Lock-up
• Keep Garage doors Shut After 9 AM Unless Necesary.
• Don't Stop believing hold on to that feeling
SHOP
LiFE
FAST
Simpl
Arm
Re

Staff Changes and Seasonal Staff 2018

Alaina Larkin-Visitor Services Specialist

Courtney Lopez (Pathways)
Samantha Bartholow (CDIP)

YCC STUDENTS

Alicia Tomczyk and Alex Rowland

Plant in photo: Wild Bergamont

-Only 2 in 2018 due to staffing shortage
-No plans for YCC in 2019

Future Refuge Manager?

2018 VIP's to Sherburne NWR

Congressman Emmer Visit

1st Recorded Whooping Crane Visit

Monarch Mania

Water Management and infrastructure

Aerial Cattail Spraying approx. 800 acres

RX Fire 3100 Acres

Winter Cattail Burning

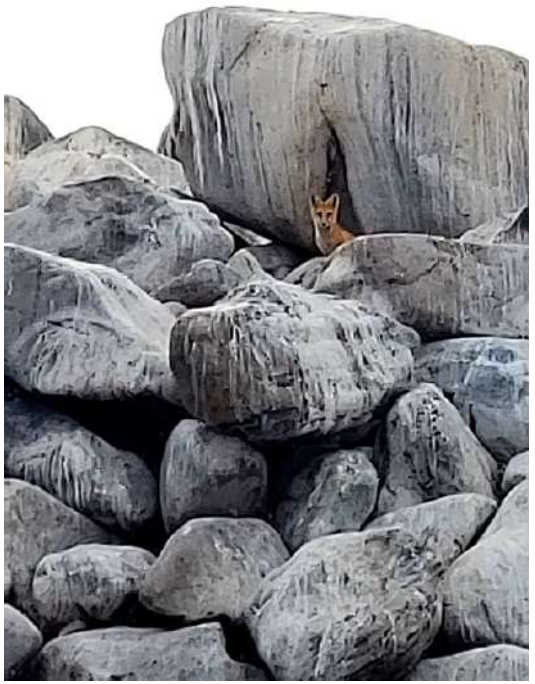
Blue Hill

Wildlife First, Restrooms Second?

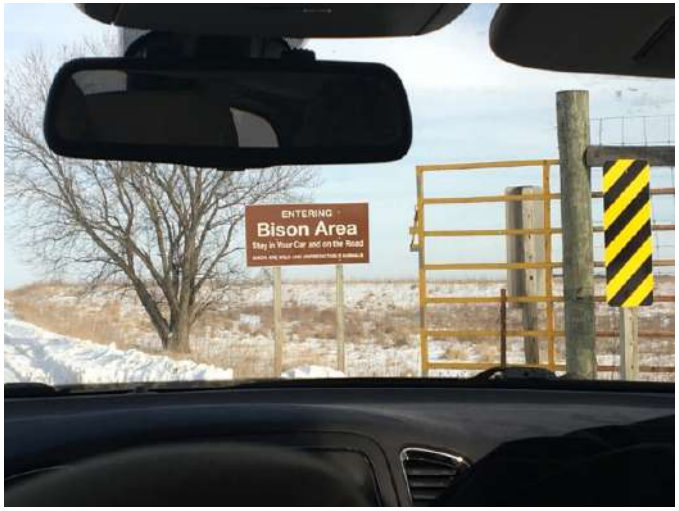
TRAINING,TRAINING, TRAINING!

Sherburne Staff Sharing Time Within Complex

Mille Lacs NWR



Staff Visit to Cedar Creek Ecosystem Science Reserve



VS: Making Good Things Happen!

Photo club, Refuge projects
Partner schools/education, outreach, refuge events, volunteer programs
ETC, ETC, ETC

Approximately 1500 attendees

FOS 2 Birthday

Clearing the Path for 2019 and Beyond

Budgets 2018 vs 2019

2019 Permanent Funded Positions Soon To Join The Sherburne team:

- Law Enforcement Officer – shared Sherburne NWR Complex and Litchfield Wetland Management District
- Wildlife Refuge Specialist-DFP student-Nikki Ellingson
- Friends of Sherburne help fund part-time Naturalist?

2019

- **New Refuge signs/kiosks**
- **Wildlife Drive Welcome Station**
- **Grazing returns- 3 new cooperators and goat grant project**
- **Upper Roadside pool water structure replacement/CR 16 road project**
- **Paving parking lot OSLC**
- **Habitat management/water infrastructure & invasive species**
- **Review Hunting and Fishing opportunities**
- **Support the Friends of Sherburne**
- **Friends Projects ex. Photo or viewing blinds**
- **Continue FWS Mission**

We Love What We Do!

A big *Thank You* from the Refuge Staff to the Friends of Sherburne for your continued support and partnership in 2018! We couldn't do it without you!

...Stay Wild My Friends!

President's Report
Myrna Krueger

Photo: Myrna Krueger

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

First Item of Business

- Approve minutes from 2018 Annual Meeting

Photo: Randy Baum

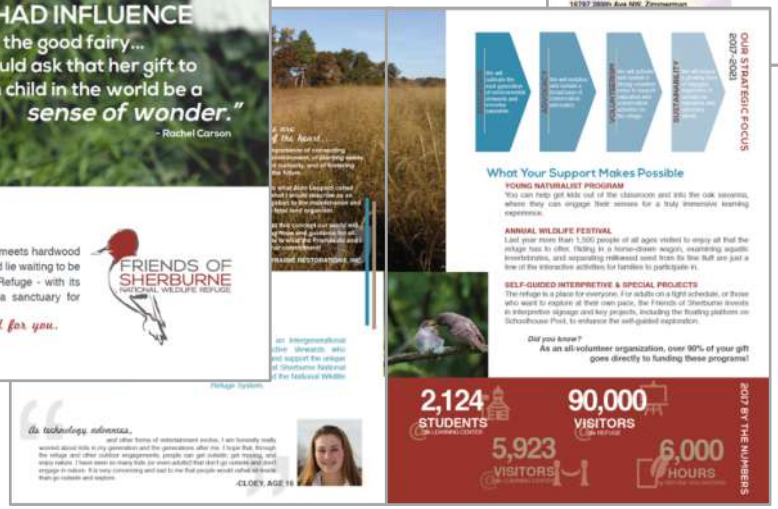
FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Friends Pulling Together
2018 Accomplishments

Photo: Bruce Ellingson

Revamped Friends Communications!

Enable Outreach with Visual Impact



2018 Wildlife Festival

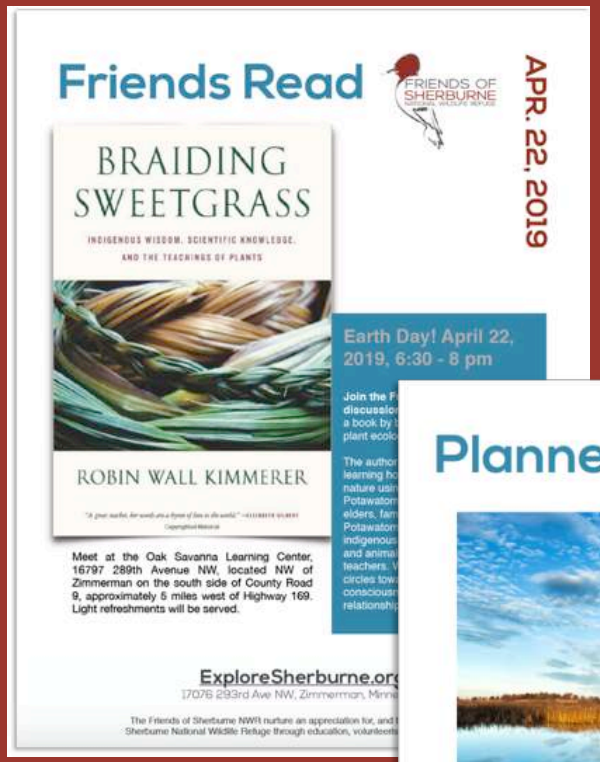
- Continuing to evolve and grow
- Nearly 1500 people attended
- Most financial support ever for Wildlife Festival!

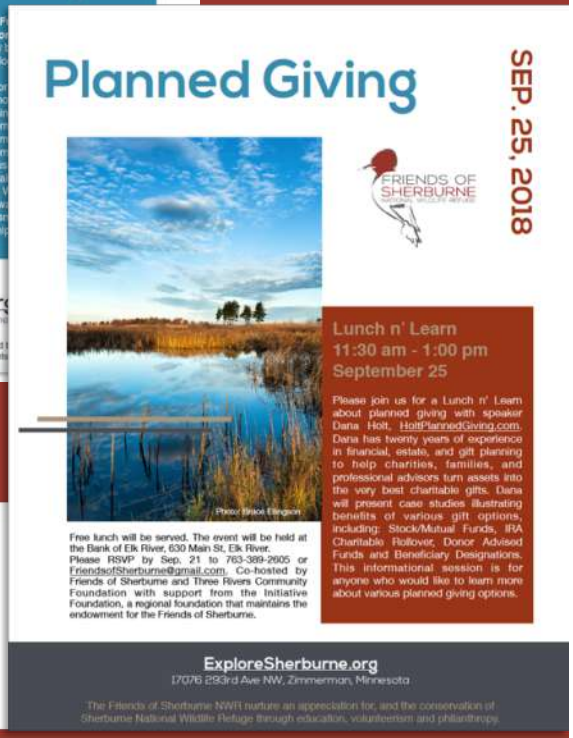
Photos: Michelle Raph

2018 Friends Events

- Friends 25th Birthday
- Friends Read
- Planned Giving Seminar

Photos: Bruce Ellingson





2018 Friends Events

- Successful Grapes n' Grains Fundraiser
- Joint fundraising event with Sherburne History Center

Photos:
Myrna Krueger

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Reviewed & Updated

- Updates to Board Handbook – Policies & Procedures
- Amended Bylaws & Articles of Incorporation
- Thanks to the board & special thanks to Brian Aho, Lee, Carol, Steve C and Sue Hix for contributions

Membership & Year-end Update

- Now 438 members, 5% increase over last year
- Year-end online & mail campaign kicked off with Give to the Max Day in November
- 20% response and still coming
- 36% of due-to-renew are in
- Well-positioned for more outreach, engagement and renewed focus on fundraising

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

What's Ahead 2019

Photo: Myrna Krueger

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Sustaining Nature Education

Photo: Bruce Ellingson

2019 – What's Ahead

Naturalist Contractor Part-time Position

- Coordinate and deliver the youth Partner School program
- Support self-guided and interpretive experiences for families and adults
- Supervised by Visitor Services
- Paid for by Friends of Sherburne

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

2019 – What's Ahead

First Stop – Wildlife Drive!

- Friends received $14,000 grant to improve first stop on Wildlife Drive
- Create more appeal and access
- New kiosk, interpretive signs, concrete paved surfaces, picnic table
- Friends are committed to a 100% match. Let us know if you want to help!

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

2019 – What's Ahead

Photo Blind at Oak Savanna Learning Center

- Interest in photography at refuge has taken off since formation of Sherburne Photography Club
- Will be funded by Be Wild dollars and potential small grant

Photo: Michelle Raph

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Photo: Lee T. Johnson

2018 Board of Directors

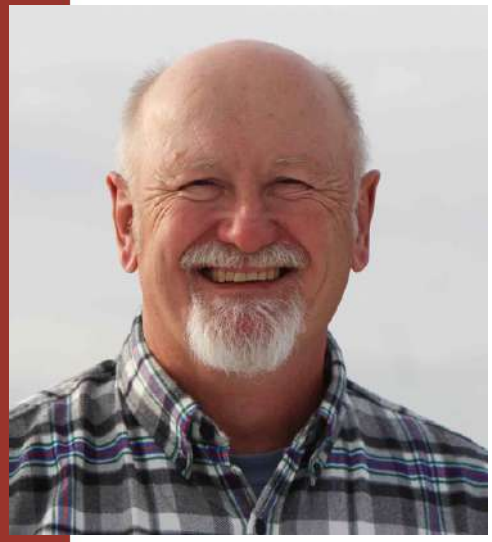
FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Photo: Lee T. Johnson

2018 Board Officers

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Thanks, Dean



- Dean Kleinhans served on the board 2016-18, serving one year as vice president
- We appreciate all the work and dedication that Dean provided. We are a better organization because of his service
- Dean also served as webmaster for the Friends website for the 10 years prior to July 2018

Photo: Katrina Pierson

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Thanks to Friends Volunteers

- Deb Sorenson expo coordinator
- Communications Team
  - Bruce Ellingson, videographer, newsletter writer/photographer
  - Sue Hix, writer, editor, email publisher
  - Steve Chesney, webmaster, Tanya Piatz-Sandberg, photo gallery
  - Carol VanHeel, Myrna Krueger, mailings
- Carol VanHeel, membership
- Mike Brubaker, Grapes n' Grains fundraiser

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Thanks to Friends Volunteers

Eagle's Nest Nature Store

- Sharon Kolstad, store manager
- Store volunteers: Diane Stroschein, Sue Hix, Dean Kleinhans, Darlene Antinozzi, Rosanne Fischer

Photo: Michelle Raph

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Thanks to Friends Volunteers

Friends Read

- Nancy Howard & Susan Bialka

Friends Birthday Celebration

- Co-chairs Sue Hix & Beth Thorson

Fantastic Refuge Staff!

- Alaina Larkin & Jessica Nelson
- Steve Karel

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Thanks to Standing Committees

Advocacy
- Deb Sorenson, chair
- Steve Chesney
- Emy Minzel

Volunteerism
- Susan Bialka, chair
- Lee T. Johnson
- Mike Brubaker

Education
- Sue Hix, chair
- JoAnn Stark
- Beth Thorson
- Jim Olson
- Becky Pollard

Sustainability
- Dean Kleinhans, chair
- Carol VanHeel
- Mike Rajala
- Matt Finn
- Sue Hix
- Kim Young

FRIENDS OF SHERBURNE NATIONAL WILDLIFE REFUGE

Wildlife Circle – Bluebird

Photo: Randy Baum

- Catherine Hegg
- Bridget Evens
- Andrea Pearson
- Carolyn Buvala
- Mary Kay Harris
- Gary & Luci Botzek
- Bruce McDonald
- Les & Joan Larson
- Norm Anderson
- Mark & Patti Pokorney
- Sue Gray & Tom Kehoe
- Carol & Steve Howe-Veenstra
- Deb Sorenson
- Arlene Fenning
- Dorothy Holmes
- Joan VanGorp
- Don Britt
- Chet Myers
- Kate Gill
- Estelle Gunkel
- Linda Wright
- Janet Meeks

FRIENDS OF SHERBURNE NATIONAL WILDLIFE REFUGE

Wildlife Circle – Bluebird

Photo: Mary Karlie Carlson

- Betsy Kerr & Roberta Steele
- Vicki & Thomas Tyler
- Bill & Charlotte Strei
- Dean & Jonelle Tucker
- Greg & Judy Boyn
- Lisa Robertson
- Master Gardeners
- Robert & Barbara Hoeft
- The Dante Moreira Gilbert Fund
- Delton Krueger
- Jimmy & Kathleen Palmborg
- Steve Chesney
- Kris Spaeth
- Nancy & Dan Howard

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Wildlife Circle – Monarch Butterfly

- Rea Holmes
- Lee Johnson
- Leroy Brown
- Diana Burlison
- Bruce Ellingson
- Deb Colborn
- Jim & Diane Stroschein
- Ted & Karen Bell
- Patricia Smith
- Edward Dayton
- Michael Janke
- Marliss Bock
- Van Miscko
- Allan & Kit Ferber
- James & Erma Cabak
- Steve & Diana Warner
- Patty & Cliff Crockford
- Bill & Frances Wallace
- Judy Hidde
- Dale Hennek
- Robert Morgan
- Nancy Haugen
- Robin DeLong
- Tim Metcalf
- Ron Burley

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Wildlife Circle – Blanding's Turtle

- Virginia Glenn
- Gail & Jim Nystrom
- Medtronic
- Pew Matching Grants
- Donna Cook and Floy Thompson
- Myrna Krueger & Florian Keller
- Roger Stenerson
- Jeanette Preiss
- Carol & Dan VanHeel
- Sue Hix & Dean Kleinhans

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Wildlife Circle

Sandhill Crane

- Mary Nelson
- Gene & Mary Lou Seipp
- Glen Helgeson Family Foundation
- Solveig Swendseid
- Carl Harris & Mary Joyce Mallory

White-tailed Deer

- David & Debra Andreas

Photo: Randy Baum

FRIENDS OF SHERBURNE NATIONAL WILDLIFE REFUGE

Non-cash Donations from Individuals

Photo: Mary Karlie Carlson

Bluebird

- Marliss Bock
- Mary Carlson
- Sandy Clemons
- Patty Crockford
- David Halgrimson
- Dave Martin
- Jess Paulson
- Jim St Aoro
- Gretchen Starks-Martin
- Darlene Zuraski

Monarch Butterfly

- Polly Class
- Nancy Howard
- Mark Nicholson
- Jim Olson
- Greg Schwartz
- Jim & Diane Stroschein

Blanding's Turtle

- George Freichals
- Carol VanHeel

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

2018 Memorials & Honorariums

Photo: Bruce Ellingson

Memorials

- Joyce Evenson
- Marvel Gorder
- Tim Loose
- Norman Metcalf
- Dave Nelson
- C. Perry Schenk
- Robert Trunk
- Tom Zodrow

Honorariums

- Sue Hix and Dean Kleinhans
- Jessica Nelson

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Community Supporters

Photo: Michelle Raph

Bluebird
- Coborn's
- Jim's Market
- Rejoice Lutheran Church
- Reynolds Balloon & Party
- Sand Dunes Auto Service
- United Health Group

Monarch Butterfly
- Ace Solid Waste
- Bank of Elk River
- Becker True Value Hardware
- Cub Foods
- Diamond City Bread
- Papa's Italian

Monarch Butterfly (con't.)
- Princeton Lions
- Princeton Rotary Club
- Sherburne State Bank

Blanding's Turtle
- Princeton Chevrolet Buick

Sandhill Crane
- Elk River Lions Club
- Prairie Restorations, Inc.
- Stoneworks Arch. Precast
- Crystal Cabinets
- Connexus Energy
- Katrina Lynn

Grapes n' Grains Supporters

- Carousell Works
- Sand Dunes Spirits
- A Catered Event
- Lake Liquor
- HiWay Liquor
- Rustech Brewing
- P & A Liquor
- Westbound/Northbound Liquor
- Uptown Offsale
- Rockwoods Restaurant
- Norwegian Wood Retreat
- Thurber Jewelers
- Chatter's Restaurant
- Von Hansen's Monticello
- Papa's Italian Restaurant
- Debbie's Cleaning Service
- Emagine Theaters
- Runnings Monticello
- Furniture and Things
- Bailey Ray's Roadhouse
- Bob and Judy's Farm Market
- Anytime Fitness Becker
- Drake O'Neill's Irish Pub Otsego
- Lupulin Brewing
- River City Extreme

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Treasurer's Report
Carol VanHeel

Photo: Su Johnson

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

2018 Budget vs. Actual

	Actual	Budget Annual	Difference
Income			
Membership	$ 5,738.50	$ 6,000.00	$ (261.50)
Cash Donations	$ 20,247.70	$ 34,000.00	$ (13,752.30)
In Kind Donations	$ 9,986.00	$ 8,000.00	$ 1,986.00
Grants Received	$ 14,047.58	$ 30,000.00	$ (15,952.42)
Product Sales	$ 12,315.72	$ 10,000.00	$ 2,315.72
Activities/Silent Auction	$ 4,358.00	$ 2,000.00	$ 2,358.00
Interest Income	$ 79.43	$ 50.00	$ 29.43
Misc Income	$ 215.00		$ 215.00
Total Income	**$ 66,987.93**	$ 90,050.00	$ (23,062.07)

	Actual	Budget Annual	Difference
Expenses			
Cost of Sales	$ 8,653.48	$ 8,350.00	$ 303.48
Subscriptions, Fees	$ 218.98	$ 350.00	$ (131.02)
In Kind Donations Used	$ 9,986.00	$ 8,000.00	$ 1,986.00
Bank Fees, Online Charges	$ 72.82	$ 50.00	$ 22.82
Conference	$ -		$ -
Event Expenses	$ 6,375.89	$ 3,800.00	$ 2,575.89
Insurance	$ 989.00	$ 1,500.00	$ (511.00)
Building Project	$ 6,328.99	$ 47,880.00	$ (41,551.01)
Printing	$ 5,078.99	$ 6,000.00	$ (921.01)
Postage	$ 678.80	$ 900.00	$ (221.20)
Office Expense	$ 2,968.29	$ 2,550.00	$ 418.29
Donations Made	$ 1,000.00	$ 1,000.00	$ -
Chamber Dues, Expos	$ 1,270.00	$ 1,800.00	$ (530.00)
Educational Programs	$ 4,108.24	$ 2,600.00	$ 1,508.24
Transportation	$ 1,000.00	$ 3,500.00	$ (2,500.00)
Special Projects	$ -	$ -	$ -
Strategic Planning/Comm	$ 10,374.64	$ 9,525.00	$ 849.64
Misc Expense	$ 801.70	$ 600.00	$ 201.70
Sales taxes Paid	$ 784.00	$ 700.00	$ 84.00
Total Expenses	**$ 60,689.82**	$ 99,105.00	$ (38,415.18)
Total Income/Loss	**$ 6,298.11**	**$ (9,055.00)**	**$ 15,353.11**

January 1–December 31, 2018

2018 Balance Sheet

ASSETS	
Current Assets	
Checking/Savings	
Operating Fund	39,035.71
Photo Club Fund	215.00
Memorial Fund	10,020.98
Education Fund	4,515.92
Building Fund	8,893.75
Events Fund	-
Total Checking/Savings	62,681.36
Other Current Assets	
Inventory	12,725.41
Cash on Hand	200.00
Total Current Assets	75,606.77
TOTAL ASSETS	75,606.77

LIABILITIES & EQUITY	
Equity	
Unrestricted Net Assets	69308.46
Net Income	6298.31
Total Equity	75,606.77
TOTAL LIABILITIES & EQUITY	75,606.77

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

As of December, 2018

2019 Budget

Income

Account	General and Administrative	Marketing and Communications	Advocacy & Outreach	Refuge Support	Total
Income					
Membership	$ 3,000.00				$ 3,000.00
Donations	$ 30,000.00				$ 30,000.00
Non-cash donations				$ 5,000.00	$ 5,000.00
Grants		$ 1,500.00		$ 14,360.00	$ 15,860.00
Store Sales	$ 10,000.00				$ 10,000.00
Cost of product	$ (6,000.00)				$ (6,000.00)
Credit card fees	$ (1,500.00)				$ (1,500.00)
Store giveaways	$ (100.00)				$ (100.00)
Sales taxes paid	$ (900.00)				$ (900.00)
Shipping	$ (150.00)				$ (150.00)
Net store profit	$ 1,350.00				$ 1,350.00
Activities, silent auction				$ 4,000.00	$ 4,000.00
Interest income	$ 70.00				$ 70.00
Misc income					$ -
Total Income	$ 34,420.00	$ 1,500.00	$ -	$ 23,360.00	$ 59,280.00

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

2019 Budget

Expense & Totals

Questions?

Motion to approve?

Account	General and Administrative	Marketing and Communications	Advocacy & Outreach	Refuge Support	Total
Expenses					
MN Council Nonprofits dues	$ 50.00				$ 50.00
Bank charges, online fees	$ 50.00				$ 50.00
Insurance	$ 990.00				$ 990.00
Office supplies, Hotspot wifi	$ 1,020.00				$ 1,020.00
Website fee		$ 140.00			$ 140.00
Friends Printing		$ 2,000.00			$ 2,000.00
Postage		$ 900.00			$ 900.00
Chamber dues, expos			$ 1,200.00		$ 1,200.00
Donation to NWRA			$ 1,000.00		$ 1,000.00
Outreach supplies			$ 200.00		$ 200.00
OSLC phone, kitchen supplies				$ 1,980.00	$ 1,980.00
Refuge printing				$ 2,500.00	$ 2,500.00
Ed programs, training				$ 4,000.00	$ 4,000.00
Bus transportation				$ 1,800.00	$ 1,800.00
Non-cash donations used				$ 5,000.00	$ 5,000.00
Event expenses				$ 5,150.00	$ 5,150.00
Naturalist youth educ contractor				$ 5,000.00	$ 5,000.00
Interpretive dev contractor				$ 2,000.00	$ 2,000.00
Misc expense, bird seed				$ 500.00	$ 500.00
Brick and plaque expense		$ 250.00			$ 250.00
Welcome station				$ 12,000.00	$ 12,000.00
Signage, education supplies				$ 2,500.00	$ 2,500.00
Swan taxidermy				$ 300.00	$ 300.00
Crane taxidermy				$ 350.00	$ 350.00
Photo blind				$ 9,000.00	$ 9,000.00
Other capital improvements					$ -
Total Expenses	**$ 2,110.00**	**$ 3,290.00**	**$ 2,400.00**	**$ 52,080.00**	**$ 59,880.00**
Net Income/Loss	**$ 32,310.00**	**$ (1,790.00)**	**$ (2,400.00)**	**$ (28,720.00)**	**$ (600.00)**

Nominations for 2019 Board – Matt Finn

Three-year terms

- Marilyn Danielson
- Bill Kolbinger
- Myrna Krueger
- Emy Minzel

Old Business

- None

New Business

- None

Motion to Adjourn?

FRIENDS OF SHERBURNE
NATIONAL WILDLIFE REFUGE

Thank you!

FRIENDS OF SHERBURNE NATIONAL WILDLIFE REFUGE

Photo: Mitch Elness